

## Schools Forum

**Wednesday 4 October 2017 at 6.00 pm**

Queens Park Community School, Aylestone Avenue,  
NW6 7BQ

### Membership

### Representing

#### SCHOOL MEMBERS

##### Nursery

Lesley Benson

Head

Karen Zajdel

Governor

##### Primary

Rose Ashton

Head

Martine Clark

Head

Rabbi Yitzchak Freeman

Head

Melissa Loosemore

Head

Helga Gladbaum

Governor

Geraldine Chadwick

Governor

Herman Martyn

Governor

Narinder Nathan

Governor

Umesh Raichada

Governor

##### Secondary

Vacancy

##### Special Education Needs

Kay Charles

Head

##### Pupil Referral Unit

Vivien Dean

Head

#### ACADEMY MEMBERS

##### Primary

Troy Sharpe

Head

Jo Jhally

Governor

**Secondary**

Andy Prindiville	Head
Vacancy	Head
Gerard McKenna	Head
Martin Beard	Governor
Mike Heiser (Chair)	Governor
Titilola McDowell	Governor

**Special Education Needs**

Jayne Jardine	Head
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**NON-SCHOOL MEMBERS****Early Years PVI**

Paul Russell  
Sylvie Libson

**14-19 Partnership**

Vacancy

**Trade Union**

Lesley Gouldbourne

**For further information contact:** Nikolay Manov, Governance Officer;  
Tel: 0208 937 1348; Email: [nikolay.manov@brent.gov.uk](mailto:nikolay.manov@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this meeting.**

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
    - To which you are appointed by the council;
    - which exercises functions of a public nature;
    - which is directed is to charitable purposes;
    - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
  - (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;
- or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for Absence and Membership</b>	
<b>2 Declarations of Interest</b> Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Deputations (if Any)</b>	
<b>4 Minutes of the previous meeting</b> To approve the minutes of the previous meeting as a correct record.	1 - 8
<b>5 Matters arising (if any)</b> To consider any matters arising from the minutes of the previous meeting.	
<b>6 Dedicated Schools Grant Financial Forecast</b> The report provides the Schools Forum with an indicative forecast of Dedicated Schools Grant (DSG) spend against the budget set for 2017/18, as at the end of August 2017.  <b>Contact Officer:</b> Andrew Ward, Head of Finance Tel: 0208 937 6462 Email: <a href="mailto:andrew.ward@brent.gov.uk">andrew.ward@brent.gov.uk</a>	9 - 14
<b>7 Pupil Demand And Pupil Growth Support</b> The report provides information on primary and secondary demand patterns for school places. Pupil numbers in secondary schools are set to increase over the next few years as larger cohorts feed through from primary schools.  <b>Contact Officer:</b> Shirley Parks, Head of Forward Planning, Performance and Partnerships Tel: 0208 937 4529 Email: <a href="mailto:shirley.parks@brent.gov.uk">shirley.parks@brent.gov.uk</a>	15 - 22

**8 Dedicated Schools Grant Schools Budget 2018/19** 23 - 36

The report provides information on the recent announcements on the Dedicated Schools Grant (DSG) funding arrangements and budget setting process for 2018/19.

**Contact Officer:** Andrew Ward, Head of Finance  
Tel: 0208 937 6462  
Email: [andrew.ward@brent.gov.uk](mailto:andrew.ward@brent.gov.uk)

**9 Update on the implementation of the extended 30 hours childcare entitlement** 37 - 46

The report aims to provide an update on progress with the implementation of the extended entitlement including updates on communication and marketing, administration processes and sufficiency of places.

**Ward Affected:** Sue Gates, Head of Early Help  
Tel: 0208 937 2710  
Email: [sue.gates@brent.gov.uk](mailto:sue.gates@brent.gov.uk)

**10 Amendment to the Scheme for Financing Schools** 47 - 52

The report proposes an update to the Brent Scheme for Financing Schools regarding Early Retirement and redundancy costs. The update will bring the scheme up to date with the current Department for Education guidance and make the scheme consistent with neighbouring boroughs.

**Ward Affected:** Andrew Ward, Head of Finance  
Tel: 0208 937 6462  
Email: [andrew.ward@brent.gov.uk](mailto:andrew.ward@brent.gov.uk)

**11 Any Other Urgent Business**

**Date of the next meeting: Wednesday 6 December 2017 – The Village School**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.